

	STEPS	HAZARDS	Unmitigated			CONTROL MEASURES	Mitigated		
			C	L	R		C	L	R
	Movement around military site	<b>Trespass/ Unauthorised Entry</b>  Unauthorised access to secure military area	C	3	17	<ul style="list-style-type: none"> <li>All persons working on site must receive induction and instruction on hazards prior to being authorised to access site.</li> <li>Always carry your contractors pass and vehicle pass if using a vehicle on site.</li> <li>Follow the Aspire Defence Mandatory wearing of PPE as per your site induction – All items of Safe Six mandatory.</li> <li>No photography unless authorised.</li> <li>Do not enter any unauthorised areas.</li> </ul>	C	2	7
	Movement of Persons	<b>Trespass/ Unauthorised Entry</b> Unauthorised personnel entering the work area	C	3	17	<ul style="list-style-type: none"> <li>Heras fence the work area.</li> <li>Secure the worksite and place notices to warn of the work.</li> <li>Give way to marching troops.</li> </ul>	C	2	7
	Movement of Military Vehicles	<b>Struck by Object (vehicle)</b>  Collision with military vehicles	D	3	18	<ul style="list-style-type: none"> <li>Plan the route – follow the designated vehicle routes and use pedestrian pathways.</li> <li>Only stop/park in designated areas.</li> <li>Ensure that vehicles are fitting with working flashing beacon</li> <li>Obey the speed limits within the barrack compound.</li> <li>Give way to tanks/large military vehicles at all times, the driver may not be able to see you!</li> </ul>	D	1	9
	Working on MOD sites	<b>People</b> Areas of work near MOD personnel	C	3	17	<ul style="list-style-type: none"> <li>Use of the utilities impact notification system to agree work locations so that Military and our vehicles cannot be in the same place at the same time.</li> <li>Ensure that you have your pass on you at all times.</li> <li>Be prepared to show your pass when requested by MoD police, guards or other Tidworth personnel.</li> <li>Do not take any photographs unless authorised. This includes mobile phone cameras.</li> </ul>	C	2	7

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	Escalation in security level Heightened security leading to more extensive checks when entering MOD property.	<b>Violence</b>  Risk of force being used to apprehend suspicious persons	C	3	17	<ul style="list-style-type: none"> <li>If challenged, stop any activity and comply with instruction.</li> <li>Follow the instructions of military personnel and site rules in an event of security escalation.</li> </ul>	C	2	7
	Movement around Aspire Defence Capital Works construction tiles.	<b>Struck by moving plant.</b>  UKPNS staff being struck by moving Plant	D	4	18	<ul style="list-style-type: none"> <li>Stick to the pedestrian walkways</li> <li>Ensure that staff always wear proximity sensors provided at project office sign in.</li> <li>Always wear appropriate Hi-vis clothing.</li> </ul>	D	1	9
	<b>Additional Risks at a work sites / offices during COVID-19 pandemic</b>	<b>Behaviour</b> Travelling to site / within barracks	E	3	21	<ul style="list-style-type: none"> <li>Wherever possible Operatives should travel to site alone using their own transport</li> <li>Sites to make parking arrangements for additional cars and bicycles</li> <li>Providing hand-cleaning facilities at entrances and exits. This should be soap and water wherever possible or hand sanitiser if water is not available</li> <li><a href="https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/">https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/</a></li> <li>Travel around sites should be completed in separate vehicles.</li> <li>For additional information refer to ISS 11 031 Working for UKPN Services during COVID -19 Pandemic</li> </ul>	E	1	10
		<b>Work Environment</b> New additional risks relating to COVID-19	E	3	21	<ul style="list-style-type: none"> <li>On arrival at site and before commencing any work, an On Site (Point Of Work) Assessment form HSS 01 062a will be completed.</li> </ul>	E	1	10



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		that may be present in the work site.				<ul style="list-style-type: none"> <li>ISS 01 031a Working during COVID – 19 POWA will also need to be completed</li> <li>For additional information refer to ISS 11 031 Working for UKPN Services during COVID -19 Pandemic</li> <li>HSS 01 165 Works in Potential Pandemic &amp; Infectious Disease Exposure Areas</li> <li>HR 01 037 Infectious Disease Outbreak and Pandemic Influenza Business Continuity Plan</li> </ul>			
		<b>Micro organism</b> Contact with virus	E	3	21	<ul style="list-style-type: none"> <li>Additional disposable PPE is to be worn in line with A89:             <ul style="list-style-type: none"> <li>- FFP3 respirator / Face covering</li> <li>- Disposable coveralls</li> <li>- Disposable overshoes</li> <li>- Disposable gloves</li> </ul> </li> <li>Disposal PPE is single use and should be disposed of after use. Spare set required for if damage occurs so that it can be changed</li> <li>Avoid unnecessary contact with members of the public and third parties maintain social distance – minimum of 2 metres</li> <li>Avoid touching your mouth, eyes, ears and nose</li> <li>Avoid eating and drinking</li> <li>Wash hands with soap and hot water for 20 seconds as soon as possible after removing disposable PPE.</li> <li>Use hand-sanitiser if not possible to wash right away, sites with no wash facilities or on the way out</li> <li>Access to operational sites controlled to prevent access unless operational necessary</li> <li>Specialist deep clean to suspected UKPN Services infected sites carried out by contractor through UKPN Facilities (Cliff Couch.)</li> </ul>	E	1	10

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	<b>Micro organism</b> Virus present on tools and equipment	E	3	21	<ul style="list-style-type: none"> <li>• Only remove disposable PPE when work is complete and you have left the premises.</li> <li>• Once removed, place in a double bag and zip-tie securely. For sites where we do have a hazardous waste bins, please make use of these.</li> <li>• For those sites that do not have the bins they can use any of the depots listed A89 Safety Alert.</li> <li>• If your ID card does not allow access please contact company security 0845 3009225 who will be able to allow you access, this is manned 24/7.</li> <li>• Please notify RSK via Facilities on 777 or 020 3660 2010 to arrange collection from a UKPN Depot.</li> <li>• Waste cannot be left at unoccupied sites, as a consignment note must be signed.</li> <li>• Where "Hard Surface" PPE has been used for example Eye Protection, Composite Electrical Live Working Gloves or Wellington boots, the items shall be cleaned, using water and soap as soon as practicable. If soap and water are not available then a non-alcohol based sanitiser can be used.</li> <li>• Instruments and battery operated equipment must not be immersed in water and shall be wiped down with an appropriate wipe or misting of sanitiser spray and wiped off with a disposable paper towel; if wipes not available, use towel dipped in soap and water solution ensuring instrument doesn't get excessively wet. Eye protection and electrical gloves shall be decontaminated with non-alcohol hand sanitiser (not the white cream type) or soap and water and must be thoroughly dried after cleaning.</li> <li>• Electrical gloves must not be washed in temperatures over 65°C</li> </ul>	E	1	10
	<b>Not fit for work</b> Developing symptoms	E	3	21	<ul style="list-style-type: none"> <li>• Avoid touching anything</li> </ul>	E	1	10



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					<ul style="list-style-type: none"> <li>Cough or sneeze into a tissue and put it in a bin, or if they do not have tissues, cough and sneeze into the crook of their elbow.</li> <li>Notify people you have been working with, follow self-isolation government guidelines</li> <li>Do not return to work until the period of self-isolation has been completed and combined symptoms have abated.</li> <li>For additional information refer to ISS 11 031 Working for UKPN Services during COVID -19 Pandemic</li> </ul>			
	<b>Behaviour</b> Social Contact	E	3	21	<p><b>Social Distancing</b></p> <ul style="list-style-type: none"> <li>Social Distancing -Reducing the number of persons in any work area to comply with the 2-metre (6.5 foot) gap recommended by the Public Health Agency</li> <li>Control to be informed of individual's whereabouts and where they are planning on going next.</li> <li>We must aim to reduce the exposure to the risk by cutting down on exposure times as much as possible by reducing the amount of time working within 2 metres of another person.</li> <li>The task must be assessed to ensure that the staff working in close proximity have not been exposed to anyone with suspected COVID-19 symptoms.</li> <li>The working teams should be comprised by the minimum number of persons necessary to complete the task safely. Ideally, the working group should be a recognised working team, such as a Jointer and a mate who are familiar and confident of each other's exposure risk.</li> <li>Where there is a lack of confidence in the above steps, the POWA should consider what additional measures might be required including any PPE items as identified in A89 and the associated guidance notes</li> <li>Working parties reduced to the minimum amount required to carried out the task safely</li> <li>Avoid vehicle sharing – one person per vehicle</li> </ul>	E	1	10



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					<ul style="list-style-type: none"> <li>Maintain social separation from members of the public and third parties</li> <li>For additional information refer to ISS 11 031 Working for UKPN Services during COVID -19 Pandemic</li> </ul>			
	<b>Restricted space (access/egress)</b> Site access points	E	3	21	<ul style="list-style-type: none"> <li>Introduce staggered start and finish times to reduce congestion and contact at all times</li> <li>Monitor site access points to enable social distancing – you may need to change the number of access points, either increase to reduce congestion or decrease to enable monitoring</li> <li>Remove or disable entry systems that require skin contact e.g. fingerprint scanners</li> <li>Require all workers to wash or clean their hands before entering or leaving the site</li> <li>Allow plenty of space (two metres) between people waiting to enter site</li> <li>Regularly clean common contact surfaces in reception, office, access control and delivery areas e.g. scanners, turnstiles, screens, telephone handsets, desks, particularly during peak flow times</li> <li>Manage site inductions to prevent unnecessary contact with others.</li> <li>Drivers should remain in their vehicles if the load will allow it and must wash or clean their hands before unloading goods and materials.</li> <li>Comply with any additional client or MoD instructions, constraints and requirements.</li> <li>For additional information refer to ISS 11 031 Working for UKPN Services during COVID -19 Pandemic</li> </ul>	E	1	10
	<b>Security</b>	E	3	21	<p><b>Security and Control Post Checks</b></p> <ul style="list-style-type: none"> <li>Follow signage on security lanes to keep social distancing</li> <li>Ensure ID badges are on clear display</li> </ul>	E	1	10



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					<ul style="list-style-type: none"> <li>Do not open windows when driving through security</li> </ul>			
<b>Comply with MoD Security</b>								
Produced by: Kath Rainbow	Signature: Kath Rainbow	Date: 23/09/2020	Approved by: Andy Woodhill	Signature:	Date: v11.0 22/10/2020			
C – Consequence    L– Likelihood    R – Risk								
<b>Specific PPE/Fit for Work requirements stated in the Control Measures are mandatory.</b> <b>An On-site (Point of Work) Assessment or Dynamic Assessment must be undertaken for all tasks to confirm which items of Safe 6 to be used and any additional PPE/Equipment required as a result of the site conditions.</b>								

TRMT/SAT Attendees	Reason for Review	Actions Required	Details of changes
Lisa Sandle Kath Rainbow Andy Woodhill	Periodic review – updated to reflect COVID 19 precautions		Update in line with government guidelines Removed links to withdrawn/superseded COVID websites Removed reference to FFP2 mask in accordance with the current version of Safety Alert A89