

 <p>UK Power Networks Services The power to deliver a better future</p>	Generic Task Based Risk Assessment UKPN Services working during COVID-19 pandemic	Reference: ISA 14 v1.0
	For: UK Power Networks Services	Review Dates: 11/05/2021

	STEPS	HAZARDS	Unmitigated			CONTROL MEASURES	Mitigated		
			C	L	R		C	L	R
	Additional Risks at a work sites / offices during COVID-19 pandemic	Behaviour Travelling to site / within sites	E	4	23	<ul style="list-style-type: none"> Wherever possible Operatives should travel to site alone using their own transport Sites to make parking arrangements for additional cars and bicycles Use other means of transport to avoid public transport Providing hand-cleaning facilities at entrances and exits. This should be soap and water wherever possible or hand sanitiser if water is not available https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/ Travel around sites should be completed in separate vehicles. For additional information refer to ISS 11 031 Working for UKPN Services during COVID-19 Pandemic 	E	1	10
		Work Environment New additional risks relating to COVID-19 that may be present in the work site.	E	4	23	<ul style="list-style-type: none"> On arrival at site and before commencing any work, an On Site (Point Of Work) Assessment form HSS 01 062a will be completed. ISS 01 031a Working during COVID-19 POWA will also need to be completed Only faults, essential works and client driven work will be completed. For additional information refer to ISS 11 031 Working for UKPN Services during COVID-19 Pandemic HSS 01 165 Works in Potential Pandemic & Infectious Disease Exposure Areas HR 01 037 Infectious Disease Outbreak and Pandemic Influenza Business Continuity Plan 	E	1	10
		Micro organism Contact with virus	E	4	23	<ul style="list-style-type: none"> If entering an area or premises where is believed COVID-19 is present or persons with symptoms are, this should only be done in accordance with A89. Additional disposable PPE is to be worn in line with A89: 	E	1	10



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					<ul style="list-style-type: none"> - FFP3/FFP2 mask - Disposable coveralls - Disposable overshoes - Disposable gloves • Disposal PPE is single use and should be disposed of after use. Spare set required for if damage occurs so that it can be changed • Avoid unnecessary contact with members of the public and third parties maintain social distance – minimum of 2 metres • Avoid touching your mouth, eyes, ears and nose • Avoid eating and drinking • Wash hands with soap and hot water for 20 seconds as soon as possible after removing disposable PPE. • Use hand-sanitiser if not possible to wash right away, sites with no wash facilities or on the way out • Access to operational sites controlled to prevent access unless operational necessary • Specialist deep clean to suspected UKPN Services infected sites carried out by contractor through Cliff Couch. 				
		Micro organism Virus present on tools and equipment	E	4	23	<ul style="list-style-type: none"> • Only remove disposable PPE when work is complete and you have left the premises. Once removed, place in a double bag and zip-tie securely. For sites where we do have a hazardous waste bins, please make use of these. For those sites that do not have the bins they can use any of the depots listed A89 Safety Alert. If your ID card does not allow access please contact company security 0845 3009225 who will be able to allow you access, this is manned 24/7. Please notify RSK via Facilities on 777 or 020 3660 2010 to arrange collection from a UKPN Depot. Waste cannot be left at unoccupied sites, as a consignment note must be signed. 	E	1	10



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					<ul style="list-style-type: none"> Where "Hard Surface" PPE has been used for example Eye Protection, Composite Electrical Live Working Gloves or Wellington boots, the items shall be cleaned, using water and soap as soon as practicable . If soap and water are not available then a non-alcohol based sanitiser can be used. Instruments and battery operated equipment must not be immersed in water and shall be wiped down with an appropriate wipe or misting of sanitiser spray and wiped off with a disposable paper towel; if wipes not available, use towel dipped in soap and water solution ensuring instrument doesn't get excessively wet. Eye protection and electrical gloves shall be decontaminated with non-alcohol hand sanitiser (not the white cream type) or soap and water and must be thoroughly dried after cleaning. Electrical gloves must not be washed in temperatures over 65°C 				
					<ul style="list-style-type: none"> Avoid touching anything Cough or sneeze into a tissue and put it in a bin, or if they do not have tissues, cough and sneeze into the crook of their elbow. Notify people you have been working with, follow self-isolation government guidelines Do not return to work until the period of self-isolation has been completed and combined symptoms have resolved. For additional information refer to ISS 11 031 Working for UKPN Services during COVID-19 Pandemic 	E	4	23	10
					<p>Social Distancing</p> <ul style="list-style-type: none"> Social Distancing - Reducing the number of persons in any work area to comply with the 2-metre (6.5 foot) gap recommended by the Public Health England. https://www.publichealth.hscni.net/news/covid-19-coronavirus https://www.gov.uk/government/publications/covid-19-guidance-on-social-distancing-and-for-vulnerable-people 	E	4	23	10



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					<ul style="list-style-type: none"> Consider isolated working where possible – During the daytime If applicable Control to be informed of individuals whereabouts and where they are planning on going next We must aim to reduce the exposure to the risk by cutting down on exposure times as much as possible by reducing the amount of time working within 2 metres of another person. The task must be assessed to ensure that the staff working in close proximity have not been exposed to anyone with suspected COVID-19 symptoms. The working teams should be comprised by the minimum number of persons necessary to complete the task safely. Ideally, the working group should be a recognised working team, such as a Jointer and a mate who are familiar and confident of each other's exposure risk. Where there is a lack of confidence in the above steps, the POWA should consider what additional measures might be required including any PPE items as identified in A89 and the associated guidance notes <p>Working parties reduced to the minimum amount required to carried out the task safely</p> <p>Avoid vehicle sharing – one person per vehicle Maintain social separation from members of the public and third parties</p> <p>Only visit key sites when necessary</p> <ul style="list-style-type: none"> For additional information refer to ISS 11 031 Working for UKPN Services during COVID-19 Pandemic 			
					<ul style="list-style-type: none"> Stop all non-essential visitors 	E	1	10
					Restricted space (access/egress)	E	4	23



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	Site access points				<ul style="list-style-type: none"> • Introduce staggered start and finish times to reduce congestion and contact at all times • Monitor site access points to enable social distancing – you may need to change the number of access points, either increase to reduce congestion or decrease to enable monitoring • Remove or disable entry systems that require skin contact e.g. fingerprint scanners • Require all workers to wash or clean their hands before entering or leaving the site • Allow plenty of space (two metres) between people waiting to enter site • Regularly clean common contact surfaces in reception, office, access control and delivery areas e.g. scanners, turnstiles, screens, telephone handsets, desks, particularly during peak flow times • Manage site inductions to prevent unnecessary contact with others. • Drivers should remain in their vehicles if the load will allow it and must wash or clean their hands before unloading goods and materials. • Comply with any additional client or MoD instructions, constraints and requirements. • For additional information refer to ISS 11 031 Working for UKPN Services during COVID-19 Pandemic 			
	Security	E	4	23	<ul style="list-style-type: none"> • Ensure ID badges are on clear display 	E	1	10
Produced by: Kath Rainbow	Signature: K Rainbow	Date: v1.0 11/05/2020		Approved by: Andy Woodhill	Signature:	Date: v1.0 11/05/2020		
C – Consequence L– Likelihood R – Risk								
Specific PPE/Fit for Work requirements stated in the Control Measures are mandatory.								

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An On-site (Point of Work) Assessment or Dynamic Assessment must be undertaken for all tasks to confirm which items of Safe 6 to be used and any additional PPE/Equipment required as a result of the site conditions.

TRMT/SAT Attendees	Reason for Review	Actions Required	Details of changes
Kath Rainbow	New assessment	Publication by Document Control	New assessment in response to COVID-19.
Maurice Hickman			
Lucy Innes			
Andy Woodhill			